

State	Title	BA needed?	Verification needed?	Academic Background required?	Other	Initial validity period	Renewable	Subsequent validity period	Renewal Requirements
AL	Substitute Teacher License	No	No	HS diploma or equivalency	District request Background check, Fingerprints	5 yr	No	5yr	Must reapply
AK					By district. Must be approved by the Board of Education by recommendation from the superintendent	20 days			
AZ	Substitute Certificate	Yes	Yes (Official transcript(s) required)	BA	Valid Fingerprint clearance card	6 yr	Yes	6 yr	Valid fingerprint clearance card and Submit <u>renewal form</u>
	Emergency Substitute Certificate	No	Yes (Official transcripts with posted high school graduation date)	H.S. Diploma or GED	Request form must be signed by district superintendent; Valid fingerprint clearance card.	One sch. Yr. Through July 1 of following year.	Yes	See "other"	Transcripts proving that 2 semester hrs. of academic courses have been taken since the last issuance of an emergency sub certificate unless 30 or more hours have been earned by the applicant.
AR				HS diploma and/or further education from a college or university.	By district				
CA		Yes	No	BA	C-BEST and fingerprint (Long-term subs must be going through teacher credentialing at a college or university). Emergency substitute permits obtained through Commission office	1 yr	Yes	1 yr	

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CO	Alternative Vocational Teacher License (1 yr)	No	No	HS diploma or equivalent	5 or more years full-time work in area to be taught (2 yrs. May be specialized schooling), must hold a vocational credential issued by the State Board, must agree to participate in a 1 yr. Vocational teacher program	1 yr	No	1 yr	Reapply
	3 yr	Yes	No		Fingerprint, Pass Colorado basic skills assessment (PLACE) and oral English proficiency exam, must hold an alternative teacher license.	3 yr	No	3 yr	Reapply
	5 yr	Yes	No		Fingerprint, Hold valid certificate/license or Previously held a standard Colorado certificate/license as well as 3 yr requirements	5 yr	No	5 yr	Reapply
CT		Yes	No		Over 40 days on the same assignment, the district must apply for a substitute teacher authorization through the Bureau of Certification and Professional Development. Over 40 days-12 semester hrs required By District				
	Emergency/Special Circumstances	No	No	Can get waiver on BA based on background check and experience with children	Must be at least 18 years old and a high school graduate. Up to 40 days on the same assignment.				

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<b>DE</b>	Permit Class A	Yes	No	must hold or be eligible to hold a Standard Delaware teacher's license.	By District	No limit			
	Class B	No	No						
	Class C	No	No						
	Class D	No	No						
<b>D.C.</b>	Limited Term Substitute License	No	No	Minimum of 60 semester hrs. from an accredited institution	Background/Finger print varies depending on district	2 yr	Yes	2 yr	Submit renewal form
	Full Term Substitute License	Yes	No	BA or higher	Background/Finger print varies depending on district	2 yr	Yes	2 yr	
<b>FL</b>					By District				
<b>GA</b>		No	No	High school diploma or GED may not work more than 10 consecutive school days.	By District. Substitute teachers are employed from a substitute teacher list, with priority given to those with the highest qualifications.				
<b>HI</b>	Class I	No	No		Must meet requirements set by the DOE	5 yrs	Yes	5 yrs	Substitute teacher course
	Class II	Yes	No		30 hour substitute teacher course. Fingerprinting, Background Check, Interview with Principal or Vice Principal of at least one school	5yr	Yes	5yr	None, if continue to sub, otherwise they must retake the substitute teacher course
	Class III			License to teach in Hawaii, or completion of a state approved teacher education program, or a current DOE teacher	Not required to take the substitute teacher training course	5 yrs	Yes	5 yrs	Substitute teacher course
<b>ID</b>					By District Background Check, Fingerprinting				

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IL	Substitute Certificate	Yes	No	No	To acquire Temporary Employment Authorization: Regular Certificate, BA, or 2 yrs experience and 60 semester hours in professional education from a recognized institution of higher learning	4 yr	No	4 yr	Reapply
IN	Substitute Teaching Permit				By District Criminal Background	3yr			
IA	Substitute Teaching License	Yes	No	Regular Teaching certificate req.	Fingerprint/Background check. Complete approved teacher preparation program/eligible for the provisional license, Maximum of 90 days on one assignment.	5 yr	Yes	5 yr	
	Substitute Teacher Authorization	Yes	No		Fingerprint/Background check. Complete substitute teacher training program, Maximum of 5 days on one assignment	1 yr		1 yr	Reapply
KS	Standard Substitute Certificate	Yes	No	Teacher education program	Fingerprint card for backgroundcheck	5 yr	Yes	5 yr	5 hrs of credit - or- 100 in-service points - or- equivalent combination of both
	Emergency Substitute Certificate	No	No	60 semester credit hrs. from an accredited institution	Only 60 days. Fingerprint card for background check	1 yr	Yes	1 yr	
KY	Certificate for Substitute Teaching	Yes	No	Teacher education program	Issued by state	5 yr	Yes, upon recommend of dist.	5 yr	Must reapply
	Emergency	No	Yes	64 sem. hrs	By District	1 yr	No		
LA					By Parish				
ME		No	No	No	By District Fingerprint (Only 60 days)				
MD					By District				
MA					By District				
MI	Substitute permit	No	Yes	90 hrs consolidated at one 4 year accredited university or college	Apply to District Background Check	1 sch yr (only 150 days)	Yes	1 sch yr up to 150 days	

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MN	Limited Short Call	Yes	No	BA	School district must sign off saying that they need the substitute. Cannot substitute more than 15 days in a row. All 1st time substitutes/teachers must submit valid background check including fingerprinting.	2 yrs	Yes	2 yrs	
	Standard Short Call	Yes	Yes	BA-in education	Should hold an entrance or continuing license to teach in each licensure area taught. All 1st time substitutes/teachers must submit valid background check including fingerprinting.	5 yrs		5 yrs	
	Substitute License	Yes	Yes	BA-in education	All 1st time substitutes/teachers must submit valid background check including fingerprinting.	5 yrs		5 yrs	
MS					By district				
MO	45-day	No	No	Yes	60-119 Semester units at a university Background Check	45 Days	No		Reapply
	90-Day	No	No	yes	120+ Semester units at a university Background Check	90 days	No		Reapply
	Substitute Certificate	No	No	60+ semester hrs of credit	Apply by District Background Check	Sch yr	No		Reapply
MT					By District (only 30 consec. days)				

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	Substitute Teaching License	Yes	No	Complete teacher training program and hold regular teaching certification in Nebraska or other state.	Fingerprint clearance card (if not Nebraska resident for 5 consec. yrs), Human Relations training	5 yr	Yes	5 yr	Verification of 50 days of teaching, or 3 semester hours of pre-approved college credit within 5 years prior to reapplication. Human relations training.
NE	Local Substitute Teaching Certificate	No	Yes	60 semester hours of credit	Fingerprint clearance card (if not Nebraska resident for 5 consec. yrs). Human relations training and agreement form, 1 semester of professional education, and at least 1 course in multicultural studies	40 days per year, 3 yrs	Yes	40 days per year, 3 yrs	See requirements for initial application.
NV	Substitute License	Yes	No	62 hrs from college/university, 6 must be in education or BA	Fingerprint.	3 yr	No	5 yr	Granted by State Department of Education
NH					By District. May not teach more than 20 days in a row without teaching credential		40 days per year		
NJ				Minimum of 60 semester hours credits.	By County. May not teach more than 20 consecutive days without a teaching license. Background check.	3 yr			
NM	Substitute Teacher License	No	Yes, for initial Substitute Teacher Licensure form	HS diploma or equivalency	18 yrs of age to teach grades k-8, and 21 yrs of age to teach 9-12 Fingerprint. By district	3 yr	Yes	9 yr	Fill out renewal form
NY					By District	max 40 days per year			
NC					By District				
ND	Certified	Yes	No	Teaching certificate	Fingerprint	2 yr	Yes	2 yr	Renewal application
	Emergency	Yes	Yes	BA	BA in content area	1 yr	Yes	1 yr	

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OH	Short Term (<5 days)	Yes	No	12 sem hrs prof. Early childhood education, 20 sem hrs in each subject requested		1 or 5 yr	Yes	5 yr	Recommendation by district superintendent
	Long Term (>5 days)	Yes	No			1 or 5 yr	Yes	5 yr	
OK	No certificate issued				By District (only 20 consec. days)				
OR	Substitute License	Yes	No	Tch cert BA in area content	Must pass test of verbal and computational skills and of U.S. and Oregon civil rights laws.	3 yr	Yes	3 yr	By district
	Restricted substitute license	Yes	Yes		60 days per school yr only. Must pass test of verbal and computational skills and of U.S. and Oregon civil rights laws.	3 yr	Yes	3 yr	
PA	Certified	Yes	Yes, but only to school superintendent	Tch Certificate	Background Checks and fingerprinting done through District, Pennsylvania Child Abuse Clearance History (both must be less than 1 year old), TB/Tine test that is less than 2 years old. 3 professional letters of reference, two forms of identification.	1 yr	Yes	1 yr	Depends upon district
	Emergency	Yes	Yes			1 yr	Yes	1 yr	
RI	Certified	Yes	No	Tch cert (approved tch program or previously cert. As professional educator)	Must advertise for certified subs	1 yr	Yes	1 yr	If no certified sub is available
	Emergency	Yes	Yes	BA in content area		1 yr	By district request	1 yr	
SC					By District				
SD					By District				
TN					By District				
TX					By District				
UT				HS Grad	By District; May not Substitute for more than 8 weeks in the same position.				

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VT				HS Grad	By District; May not substitute more than 15 consecutive days per educator absence.				
VA				HS diploma or equivalency.	By District 18 yrs old (21 preferred) Attend orientation conducted by local school division; good moral character				
WA	Regular	Yes	No	Tch cert	By District; Fingerprint if tch cert is not from WA. Must complete a state approved teacher preparation program	No limit			
	Emergency	No	Yes			Up to 3 yr or less	Yes	2 yr	
WV	Short Term Sub Permit	Yes	No	BA with at least 2.0 GPA	By District Orientation Fingerprint, no more than 30 days in one position. Completion of 18 hrs. of training provided by the employing county.	3 yr	Yes	3 yr	
	Long Term Sub Permit	Yes	No	BA with at least 2.0 GPA; Completed min. 12 semester hours	By District Orientation Fingerprint, no more than 30 days in one position. Completion of 18 hrs. of training provided by the employing county.	3 yr	Yes	3 yr	12 hr in-service (# of hrs required changes occasionally)
WI	Substitute Teacher License	Yes	No	Tch cert		5 yr	Yes	5 yr	
	Substitute Teacher Permit	Yes	Yes	BA	Orientation Program; 20 or fewer consecutive days in the same assignment; Conduct and competency review	3 yr	Yes	3 yr	
WY	Sub Permit	No	No	65 hrs semester credit or attend 24 hrs of in-service 10 of which must be in observation	Must take US/WY constitution or equivalency test Fingerprint and Background Check	5 yr	Yes	5 yr	5 hrs (continuing development) or Equivalent Workshop hrs