

August 1, 2008

Utah State University is pleased to announce that a license agreement was signed with the Substitute Teaching Division at STEDI to market and distribute educational materials developed by the Substitute Teaching Institute (STI).

STEDI is the sole source for the distribution of Utah State University's substitute teaching materials. Please submit all **purchase orders** to **STEDI**, under a new vendor number, as of August 1, 2008. Checks should be made payable to STEDI and mailed to the address below.

Several experienced staff members from STI are now with STEDI and can be contacted at:



Company Name: Substitute Teaching Division of
STEDI, LLC.
Box 3470
Logan UT 84323-3470

Tax ID: 26-2135330 (see attached W-9)

Main Contact: **STEDI**
Box 3470
Logan UT 84323-3470
info@stedi.org
435 755-7800
435-755-8080 (Fax)

Shipping Address: **STEDI**
925 W 200 North, Suite A2
Logan UT 84321

Additional Contacts: Amy Jons
Office Manager
435 755-7800
435-755-8080 (Fax)
Amy@stedi.org

Barbara Haines
District Coordinator
Barbara@stedi.org

If there are any questions, please call us between 8:00 a.m. and 5:00 p.m., Monday-Friday, Mountain Time.